

**U.S. Representative Joe Donnelly (IN-02)  
Internship Application**

Our internship program is for college undergraduates and recent college graduates ONLY. Applicants must have completed one year of college to be eligible.

All applications MUST include: a cover letter, resume, list of three references, and a copy of your college transcript, as well as a brief essay (500 words or less) explaining why you would like to intern in Congressman Donnelly's office. Incomplete applications will not be accepted. Applications for positions in the Washington office must be submitted by email to Michael Bednarczyk at [Michael.bednarczyk@mail.house.gov](mailto:Michael.bednarczyk@mail.house.gov). Applications for positions in the South Bend office must be submitted by email to Meredith Perks at [Meredith.perks@mail.house.gov](mailto:Meredith.perks@mail.house.gov).

Which office are you applying for an internship in? \_\_\_\_\_ DC \_\_\_\_\_ South Bend

Which Semester? \_\_\_\_\_ Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer

Do you wish to receive academic credit? \_\_\_\_\_ Yes \_\_\_\_\_ No

**Personal Information**

Full Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Email Address: \_\_\_\_\_

School: \_\_\_\_\_

School Address: \_\_\_\_\_

Permanent Address: \_\_\_\_\_